

Congressional Advocacy Letter Template

- [Your Name]
- [Your Address]
- [City, State, ZIP Code]
- [Email Address] / [Phone Number]
- [Date]

The Honorable [First and Last Name]

United States [House of Representatives / Senate]

Washington, DC [20515 for House / 20510 for Senate]

Subject: Support for Coast Guard Personnel and Stable Funding (Ref: CPOA Priorities)

Dear [Representative / Senator] [Last Name],

Introduction and Purpose

- State that you are a constituent and a member or supporter of the [Coast Guard Chief Petty Officers Association / local CPOA chapter].
- Request immediate, stable, and uninterrupted appropriations for the United States Coast Guard and its workforce.

Core Arguments

- Explain how budget instability, shutdowns, or resource constraints directly impact Coast Guard members, their families, and local mission readiness.
- Note that Coast Guard personnel protect maritime safety, security, and commerce without guaranteed pay during legislative funding impasses.
- Emphasize the vital service members provide to the nation and the local district.

Call to Action

- Ask your legislator to support clean, continuous appropriations and policies safeguarding military and service-member pay.
- Request a written reply explaining their stance on protecting Coast Guard operational and personnel funding.

(Your Handwritten Signature)

[Your Printed Name]

[Your Title/Affiliation, e.g., Member, CPOA Chapter Name]

If you have a **specific bill number** (like an appropriations bill or H.R./S. designation) or a **particular regional issue** you want to focus on, tell me and I can adjust the wording for you.

